

# 11<sup>th</sup> IARTEM International Conference

## Representations of Otherness

Kaunas, Lithuania September 28<sup>th</sup> – 30<sup>th</sup> 2011

### Guidelines for the authors of papers

#### Each paper should not exceed

5-8 pages (workshop) (approximately 4,500 words) and 10-12 pages (keynote, theoretical session, methodological session) including notes and references.

#### Structuring of articles

- Title heading (minimal capitilisation)
- Author name (without institution)
- Introduction (without heading)
- Sections of the paper (with section headings)
- Notes if any (properly numbered)
- References.

#### Language and form

Submitted manuscripts must be written in academic English and conform to APA format. Accentuations in the text (book titles, and only book titles) should be marked in *italic*. Do not use bold or different fonts in the text. As a general rule; use as few word processing codes as possible.

**Use Times New Roman font size 10 for the text and spacing of 1.5 and 12 for the headings.**

**Quotes** longer than approximately two lines should be written in ordinary types, but as a new paragraph (do not use tabulator but indentation). Quotation marks are not used in connection with indented quotes. Double spaced lines are used before and after indented quotes. Short quotes should be written in the text itself and quotation marks used.

**Headings** should be placed on the left side of the page without punctuation. Use double line spacing when shifting from section headings to text. Do not number sections.

**Notes** should be numbered consecutively, and be provided on the page that they are introduced.

**Illustrations and tables** should be kept to a minimum.

**References** within the text should be reasonable and given in parentheses mentioning the author's last name and year of publication (Selander 1994). References should not be given as footnotes. Specific page or section references follow the year of publication and without p. for page (Selander 1994, 27). Reference is placed at the end of the sentence.

## IARTEM: Guidelines for the authors of papers

All works cited in the text must be listed, and there must be no references to works not cited in the article. If possible, the author's first name should be mentioned in the reference list. References should be typed according to the following examples:

Book titles and article titles *in your own language* must be translated into English.

### *Book:*

Buckingham, David. 2003. *Media Education. Literacy, Learning and Contemporary Culture*. Cambridge, Oxford and Malden: Polity Press.

### *Article in anthology:*

Hutova, Jana & Nogova, Maria. 2005. Education and Textbook Systems in the Slovak Republic. In: Mike Horsley, Susanne V. Knudsen & Staffan Selander (eds.) *Has Past Passed? Textbooks and Educational Media for the 21<sup>st</sup> Century*. Bratislava and Stockholm: Stockholm Institute of Press.

### *Article in journal*

Lather, Patti. 1992. Critical Frames in Educational Research: Feminist and Post-structural Perspectives. *Theory into Practice* 2, 87-99.

**Electronic copy** must be used. Send papers to the managing editor

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**DEADLINE January 31st, 2012**

Best wishes from the  
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